

# Sign of the Arrow Belt Finishing Form

(Use a separate form for each belt.)

Office Use Only: SO# \_\_\_\_\_  
Date \_\_\_\_\_ Initials \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Ship To Address \_\_\_\_\_

\_\_\_\_\_ Email \_\_\_\_\_

**Design Description** \_\_\_\_\_

**Finished Belt Size** \_\_\_\_\_ from tip of buckle to most used hole.

**Finished Belt Width**  1" wide with Small Buckle (1")

1-1/8" wide with Small Buckle (1")

**STANDARD**  **1-1/4" wide with Small Buckle (1")**

**1-1/4" wide with Large Buckle (1-1/4")**

1-1/2" wide with Large Buckle (1-1/4")

1-1/2" wide with X-Large Buckle (1-1/2")

**Buckle Type**  Brass **\$70**  Regular **\$62**

**Buckle Color**  Gold  Silver

**Leather Color**  Brown  Oxblood  Tan  Wine  Black

**Change Belt Size**  Brass **\$45**  Regular **\$38**

To \_\_\_\_\_ (New Finished Size) From \_\_\_\_\_ (Old Finished Size)

**Special Instructions** \_\_\_\_\_

**Shipping**  Standard - One Belt **\$14** Finishing Total \$ \_\_\_\_\_

Standard - Two Belts **\$17** Shipping \$ \_\_\_\_\_

Overnight **\$50 Minimum**

Paid  Not Paid **TOTAL** \$ \_\_\_\_\_

Credit Card # \_\_\_\_\_ Expiration \_\_\_\_\_

**Customer's Signature** \_\_\_\_\_

has read and approves the above information.

Sign of the Arrow is not responsible for fading or bleeding during the finishing process. (3-12-15)

*Form is interactive and may be filled out online before printing.*

## PLEASE RETAIN THIS HALF FOR YOUR RECORDS

Belt Description \_\_\_\_\_

Date Shipped \_\_\_\_\_

Shipped Via \_\_\_\_\_

### Checklist

Please check your belt carefully before shipping to avoid added expense or delays in finishing. Consult the belt finishing instructions and the leather/buckle photos, both available on our website, if you have any questions. Call if you still need help.

- Did you include turn rows in width stitched?
- Is your needlepoint length 6" less than finished size for brass buckle or 4" less for regular buckle?
- Did you verify the finished size? Measure a currently fitting belt from tip of buckle prong to most used hole.
- Please double check the form to make sure it is complete and legible.

*Thank you for shopping with us!*

**SIGN of the ARROW**  
*Benefiting charities since 1966*

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www.signofthearrow.com

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